STEPS TO SEND A VIDEO USING IXACT

On your phone:

-Create The Video

-Edit the Video if needed

-iMovie for iPhone is recommended

-Open You Tube and go to your channel (top right corner)*

-Upload the video

*If you have a Gmail email address, then you already have a You Tube channel

On your computer:

- Log in to your You Tube channel (same credentials as your Gmail) and download into your computer one of the thumbnails You Tube automatically created

- Log in to your Ixact account and navigate to "mass email" (left side)

- Click on create new email

- Select recipients

- Type subject line

- Type content in the body of email (if applicable)

- Click on the insert image icon 🖼

- Upload the You Tube thumbnail (previously downloaded into computer)

- Once the image has been inserted into the body of the email, select it and click on the insert hyperlink icon 🔗

- On the next screen you will be prompted to paste the URL (web address) of the You Tube video you want the recipient to watch. In order to get the URL for the video, just go to your You Tube channel and click on the video as if you wanted to play it. Once it starts playing the URL will be on your browser, just copy it

- Pasted the URL on Ixact and click OK

- Send a test video to yourself before sending to your contacts

- If the test came out fine, click send at the bottom

YOU ARE READY!!!